**Ministry of Information & Broadcasting, Government of India**

**Scheme of Incentives for Production of Foreign Films in India (Live Shoot Projects)**

**Application Form for Final Approval**

(To be submitted within 90 days of completion of Production in India)

**For Film Facilitation Office (FFO) Use Only**

Date Received …………………………………………………………………

Application Reference No. ………………………………………………

**Section A – APPLICANT DETAILS**

**Interim Approval Number and Date:**

**Title of Production:**

*1. Foreign Production Details*

Applicant Company Name……………………………………………………

Country…………………………………………………………………………………

Registered Address……………………………………………………………….

Telephone……………………………………………………………………..………

Email…………………………………………………………………………………….. Website…………………………………………………………………………………

Company Authorized Person for the Production in India

Name……………………………………………………………………………………

Designation (in the aforementioned company)………………………

Registered Address………………………………………………………………

Country………………………..……………………………………………………..

Nationality…………………………………………………………………………..

Country of Citizenship …………………………………………………………

Passport Number…………………………………………………………………

Telephone…………………………………………………………………………..

Mobile………………………………………..………………………………………

Email……………………………..…………………….……………………………..

Tax Number……………………………………………………………………….

*2. India Line Producer/Line Production Service Company (LPSC) Details*

India Company Name……………………………………………………………….

Registered Address ………………………………………………………………….

Telephone……………………………………………………………………….……….

Email ………………………………………………………………………………………

Website…………………………………………………………………………………….

Contact Person name……………………………………………………………….

Mobile…………………………………………………………..………………………….

PAN Number…………………………………………………………………………….

GST Registration Number……………………………………………………….

Aadhaar Number (if individual)………………………………………………

**Section B – PRODUCTION (ACTUALS) DETAILS**

1. If Feature Film or Documentary,
2. Total running length (in minutes)
3. No of Days Shot in India
4. If Television show/series,
5. Total number of episodes
6. Duration of each episode
7. No of Days Shot in India
8. Are you applying for Bonus incentives for using 15% or more Indian cast and Crew: Yes/ No
   1. Total Number of Manpower (cast/crew) used while filming in the country
   2. Total Number of Indian manpower (cast/crew) hired while filming in the country
9. Are you applying for additional Bonus incentives for Significant Indian Content (Clause 3.1.3): Yes/ No
10. First Principal Photography Date in India
11. Production Completion Date in India
12. Scheduled completion date of full production until ready for release

Month……………... Year……………

**Post Production Details (if any)**

1. List of Services used with company names detailing out the expenditure for each service used.

Example of services - Animation, Visual Effect (VFX), 3D conversion, Editing, Music and Scoring, Sound Design Editing and Mixing, Voice over, Subtitles, Colour Correction etc.

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Production Company Name | Type of Service | Expenditure |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

2. Post Production Dates in India -

From………………….………….(DD/MM/YY) to ……………………………….(DD/MM/YY)

3. Total Post-production expenditure in India……………………………………………………

4. Percentage of post-production done in India

**Actual Expenditure Details**

Total India Production Expenses in INR (Details of local production spent, should be minimum of Rupees 3 Crores/ INR 30 Million ); with the exception of Documentaries which do not have a qualifying minimum threshold.

INR ………………………………………………………………………………….

**Section C - FINANCIAL DETAILS**

1. Bank Details of the LPSC

(This shall be the bank account to which the refunds shall be transferred)

Account Name ………………………………………………………………...

Account Number……………………………………………………………….

Bank Name ……………………………………………………………………….

Branch ……………………………………………………………………………..

Bank Address ………………………………………………………………...…

SwiftCode……………………………………………………………………….. IBAN/IFSC….………………………………………………………………………………

2. Bank Details for the production in India

Bank Name ……………………………………………………………………..

Branch ………………………………………………………………………………

Account Name ………………………………………………………………....

Account Number………………………………………………………………

3. Applicant’s Auditor details in India

Company Name …………………………..…………………………………….

Contact Person ………………………………………………………………….

Registered Address …………………………………………………………..

Telephone…………………………………………………………………………

Email ………………………………………………………………….…………….

Website……………………………………………………………………………

**Section D - Relevant Questions**

* Has the applicant applied for incentives for any other production in India?
  + Yes No
* If Yes, please specify (with dates)
* Has the applicant received the incentives for any other production in India?
  + Yes No
* If Yes, please specify (with dates)
* Has the said project received any other incentive from any State Government in India?
  + Yes No
* If Yes, please specify
* Has the applicant received any other incentive from any other country for the said project?
  + Yes No
* If Yes, please specify

**Section E - Attachments Checklist**

***Applicants are requested to go through the guidelines and policy, carefully regarding the documentation required for cash rebate, to ensure that all correct documents are submitted.*** All required documents must be submitted in totality for FFO to accept the application.

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Document attached** | **Tick (if attached)** |
| 1. | Interim Approval |  |
| 2. | Authorisation Letter as per format at Annexure 2 and Copy of Passport or National Identity Card of the Foreign Company’s Authorized Person for the Production in India. |  |
| 3. | Declaration in Annexure 3 |  |
| 4. | Certified letter from Bank with account information, to which the Incentives shall be transferred |  |
| 5. | Registration details of the Auditor appointed by the applicant to audit the production expenditure incurred in India |  |
| 6. | Declaration in Annexure 4 |  |
| 7. | Certificate of the Auditor i.e., an item wise audited statement, certifying the Production expenses incurred by the Applicant in the Republic of India( as per Annexure X) |  |
| 8. | Copies of Invoices |  |
| 9. | Certified True copy of Bank Statement from which payouts are made for filming/ production in India |  |
| 8. | Copies of Aadhar and/or PAN of Indian cast and crew if claiming bonus 5% for Indian Labour |  |
| 9. | Documents proving compliance for Significant Indian Content (See Clause 3.1.3) |  |
| 10. | Declaration regarding Related Party Transaction (Annexure 5) |  |
| 11. | Feedback Form (Annexure Y) |  |
| 12. | LO Report , in case LO attached |  |
| 13. | NOC from Indian Mission |  |

\* Documents to be notarized by relevant Government Agency or Indian Embassy or Consulate. All documents must be translated in English and notarized along with documents in local Languages.

**Section F - Terms and Conditions**

☐ I/We Accept the Terms and Conditions of the Incentive scheme of the Ministry of Information & Broadcasting, Government of India.

DECLARATION BY APPLICANT

I…………………………………………………………….., in my capacity as…………………………on behalf of …………..hereby declare that the information in this application for payment is a fair and true reflection of the project and that all relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information in the application and addenda is not correct, or that certain information was omitted, the FFO, Ministry of Information & Broadcasting can render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

I also declare that,

* *‘Filmed in India’*credit and FFO logo shall appear in the final production rolling credits of the project at a prominent place and stating that it would be visible.
* The Trailer and Hi-res Poster image of the film shall be submitted to the FFO for display in the FFO Web Portal and other Marketing Collaterals that the FFO may create to promote filming in India, after the release of the said project.

This application (with any addenda), if successful, will form part of your contract with the FFO, Ministry of Information & Broadcasting.

Signature

Name

Signed at ………………………………………………….(Place) on ………………………………….. (Date)